

2017-2018 Non-Traditional Instruction Program
Districts New to the Program

District: _____

District applications must earn an overall score of proficient in order to be accepted into the Non-Traditional Instruction program.

Instruction

1. How will the district deliver instruction on Non-Traditional Instruction days? If the method is digitally-based, is there a specific learning management system the district will use? What other digital applications and tool will be implemented? If the method is not digitally-based, please describe the instructional process.

A district successfully meets this standard if the method to deliver non-traditional instruction is identified and explained.	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
	<ul style="list-style-type: none"> Digital delivery preference is indicated, but no details are given No additional digital applications or tools listed <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Non-digital instructional process preference is indicated, but no details are given 	<ul style="list-style-type: none"> Plan begins to explain digital delivery method No Additional digital applications or tools listed <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Plan begins to explain non-digital instructional process 	<ul style="list-style-type: none"> Plan describes digital delivery method Additional digital applications or tools listed <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Plan describes non-digital instructional process 	<ul style="list-style-type: none"> Plan fully describes digital delivery method Several additional digital applications or tools listed <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> Plan fully describes non-digital instructional process

Score for Question 1: _____ (1-4 points possible)

2. How will the district account for all students' access to on-line resources and/or equitable instructional materials for those students who do not have access to the internet and/or devices and for students who may need to access information differently?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if the NTI plan addresses all students' access to on-line resources (device and internet) and equitable instructional materials.	<ul style="list-style-type: none"> Access to internet/device and equitable instructional materials not addressed 	<ul style="list-style-type: none"> Access to internet/device and equitable instructional materials somewhat addressed 	<ul style="list-style-type: none"> Access to internet/device and equitable instructional materials addressed 	<ul style="list-style-type: none"> Creative solutions to access to internet/device and equitable instructional materials described

Score for Question 2: _____ (1-4 points possible)

3. What will the district do to ensure the learning on Non-Traditional Instruction days parallels the learning on regular instruction days?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if a method of ensuring the learning on NTI days parallels learning on regular instruction days is identified.	<ul style="list-style-type: none"> Method of ensuring parallel learning is not identified 	<ul style="list-style-type: none"> Method of ensuring parallel learning is not clear 	<ul style="list-style-type: none"> Method of ensuring parallel learning is identified 	<ul style="list-style-type: none"> Method of ensuring parallel learning is identified and detailed

Score for Question 3: _____ (1-4 points possible)

4. Please explain how the district will ensure implementation of Individual Education Programs (IEP) for students with disabilities (SWD), including how the students' Admissions and Release Committees (ARC) will be involved in planning for and making decisions related to the participation and needs of SWD on Non-Traditional Instruction days.

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if a method of ensuring IEP implementation is identified and ARC involvement is addressed.	<ul style="list-style-type: none"> Method of ensuring implementation of IEPs is not identified Involvement by the ARC is not addressed 	<ul style="list-style-type: none"> Method of ensuring implementation of IEPs is not clear Involvement by the ARC is not clear 	<ul style="list-style-type: none"> Method of ensuring implementation of IEPs is identified Involvement by the ARC is addressed 	<ul style="list-style-type: none"> Method of ensuring implementation of IEPs is identified and described Involvement by the ARC is addressed in detail

Score for Question 4: _____ (1-4 points possible)

5. Please explain how the district will ensure the implementation of other student specific plans, such as Program Services Plans (PSP) for students who are English learners, and the Gifted Student Service Plans (GSSP) for students who are gifted and talented.

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if a method of ensuring implementation of other student specific plans (PSP, GSSP) is identified.	<ul style="list-style-type: none"> Method of ensuring implementation of other student specific plans is not identified 	<ul style="list-style-type: none"> Method of ensuring implementation of other student specific plans is not clear 	<ul style="list-style-type: none"> Method of ensuring implementation of other student specific plans is identified 	<ul style="list-style-type: none"> Method of ensuring implementation of other student specific plans is identified and described

Score for Question 5: _____ (1-4 points possible)

6. How will information on **student** participation be gathered on Non-Traditional Instruction days?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if a method of gathering student participation is identified.	<ul style="list-style-type: none"> The method for gathering information on student participation is not addressed 	<ul style="list-style-type: none"> The method for gathering information on student participation is not clear 	<ul style="list-style-type: none"> The method for gathering information on student participation is identified 	<ul style="list-style-type: none"> The method for gathering information on student participation is identified and explained in detail

Score for Question 6: _____ (1-4 points possible)

7. How will information on **staff** participation be gathered on Non-Traditional Instruction days?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if a method of gathering staff participation is identified.	<ul style="list-style-type: none"> The method for gathering information on staff participation is not addressed 	<ul style="list-style-type: none"> The method for gathering information on staff participation is not clear 	<ul style="list-style-type: none"> The method for gathering information on staff participation is identified 	<ul style="list-style-type: none"> The method for gathering information on staff participation is identified and explained in detail

Score for Question 7: _____ (1-4 points possible)

8. How will evidence of learning be gathered on Non-Traditional Instruction days? (LMS reports, formative or summative assessments, projects, etc.)

Rationale	Rating of Evidence			
	Unsatisfactory	Emerging	Proficient	Exemplary

A district successfully meets this standard if method of providing evidence of learning is addressed.	(1)	(2)	(3)	(4)
	<ul style="list-style-type: none"> Method of providing evidence of learning not addressed 	<ul style="list-style-type: none"> Method of providing evidence of learning not clear 	<ul style="list-style-type: none"> Method of providing evidence of learning addressed 	<ul style="list-style-type: none"> Method of providing evidence of learning addressed and detailed

Score for Question 8: _____ (1-4 points possible)

Staff

9. Please explain the professional learning plan the district will implement to ensure certified staff have the knowledge and capacity they need to provide quality blended, digital, or non-traditional instruction to students.

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if the professional learning plan for certified staff is described.	<ul style="list-style-type: none"> The plan does not address a professional learning plan 	<ul style="list-style-type: none"> The plan acknowledges a professional learning plan will be necessary but includes few details 	<ul style="list-style-type: none"> The plan identifies general areas of professional learning that will be necessary 	<ul style="list-style-type: none"> The plan identifies specific areas of necessary professional learning

Score for Question 9: _____ (1-4 points possible)

10. Please describe the deployment of **certified** school staff on Non-Traditional Instruction days and describe how they will fulfill their contractual obligations on these days (access the LMS from home, serve as facilitator at school or community access points, serve as a phone facilitator, etc.).

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if				

deployment of certified staff is addressed and the method for completion of contractual obligations is described.	<ul style="list-style-type: none"> • Deployment of certified staff is not addressed • Completion of contractual obligations is not described 	<ul style="list-style-type: none"> • Deployment of certified staff is unclear • Completion of contractual obligations is unclear 	<ul style="list-style-type: none"> • Deployment of certified staff is addressed • Completion of contractual obligations is described 	<ul style="list-style-type: none"> • Deployment of certified staff is addressed in detail • Completion of contractual obligations is fully described
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Score for Question 10: _____ (1-4 points possible)

11. Please describe the district's plan for **classified** school staff on Non-Traditional Instruction days. Describe how they will fulfill their contractual obligations on these days or indicate how and when they will make-up these days. If food service staff is working on NTI days, please describe the district's plan to cover these costs since no federal food service reimbursement will be granted on NTI days.

Rationale	Rating of Evidence			
A district successfully meets this standard if deployment of classified staff is addressed and the method for completion of contractual obligations (NTI day or make-up) is described. If food service staff is working, a plan to cover costs is addressed.	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
	<ul style="list-style-type: none"> • Deployment of classified staff is not addressed • Completion of contractual obligations is not described 	<ul style="list-style-type: none"> • Deployment of classified staff is unclear • Completion of contractual obligations is unclear 	<ul style="list-style-type: none"> • Deployment of classified staff is addressed • Completion of contractual obligations is described 	<ul style="list-style-type: none"> • Deployment of classified staff is addressed in detail • Completion of contractual obligations is fully described
	<ul style="list-style-type: none"> • Food service staff is working, but plan to cover costs not addressed 	<ul style="list-style-type: none"> • Food service staff is working, but plan to cover costs is unclear 	<ul style="list-style-type: none"> • Food service staff is working, and plan to cover costs addressed 	<ul style="list-style-type: none"> • Food service staff is working, and plan to cover costs addressed in detail

Score for Question 11: _____ (2-8 points possible)

Partners and Stakeholders

12. Please describe any relationships your district has with educational agencies that are external to your district in which your students are in attendance in other schools part-time or full-time. (e.g. Area Technical Centers, regional schools like iLEAD and Owensboro Innovation Academy, private schools, etc.) **AND** What considerations for Non-Traditional Instruction days will need to be discussed and agreed upon between partnering institutions?

Rationale	Rating of Evidence
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A district successful in meeting this standard identifies external educational agencies (if relevant) and identifies the considerations to be discussed between district and partnering institutions.	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
	<ul style="list-style-type: none"> Relationships with educational agencies were not addressed 	<ul style="list-style-type: none"> General relationships with educational agencies were indicated but not specified 	<ul style="list-style-type: none"> Specific relationships with educational agencies were identified OR District indicates that there are no relationships with educational agencies 	<ul style="list-style-type: none"> Specific relationships with educational agencies were identified and described
	<ul style="list-style-type: none"> Considerations between educational agencies were not addressed 	<ul style="list-style-type: none"> General considerations with educational agencies were indicated but not specified 	<ul style="list-style-type: none"> Specific considerations between institutions for NTI days identified OR District indicates that there are no considerations that need discussed 	<ul style="list-style-type: none"> Specific considerations between educational agencies were identified and potential solutions addressed

Score for Question 12: _____ (2-8 points possible)

13. How were stakeholders (students, teachers, administrators, parents, community members, etc.) involved in the development of the district's Non-Traditional Instruction plan?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successful in meeting this standard describes how stakeholders (students, teachers, administration, parents, community) were involved in	<ul style="list-style-type: none"> Stakeholders were not involved or stakeholder involvement not addressed 	<ul style="list-style-type: none"> Stakeholders were minimally involved in the development of the plan 	<ul style="list-style-type: none"> Stakeholders were involved on the development of the plan 	<ul style="list-style-type: none"> Stakeholders were actively involved in the development of the plan

development of the plan.				
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Score for Question 13: _____ (1-4 points possible)

14. What opportunities exist for community partners to be engaged in Non-Traditional Instruction days?

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if the NTI plan describes opportunities for community partners to be engaged on NTI days.	<ul style="list-style-type: none"> No opportunities for community partner engagement are identified 	<ul style="list-style-type: none"> Opportunities for community partner engagement are unclear 	<ul style="list-style-type: none"> Opportunities for community partner engagement on NTI days are identified 	<ul style="list-style-type: none"> Significant opportunities for community partner engagement on NTI days are identified

Score for Question 14: _____ (1-4 points possible)

15. How will the district relay information about Non-Traditional Instruction days to students and families? **AND** In what ways will the district highlight the successes in instruction and learning on Non-Traditional Instruction days? (Facebook, Twitter, district websites, local news outlets, etc.)

Rationale	Rating of Evidence			
	Unsatisfactory (1)	Emerging (2)	Proficient (3)	Exemplary (4)
A district successfully meets this standard if the method to inform the community about NTI days and to highlight successes in instruction	<ul style="list-style-type: none"> Method to relay information about NTI days not addressed 	<ul style="list-style-type: none"> Method to relay information about NTI days not addressed but not clear 	<ul style="list-style-type: none"> Method to relay information about NTI days identified 	<ul style="list-style-type: none"> Method to relay information about NTI days identified and detailed

and learning are identified.	<ul style="list-style-type: none"> Ways to highlight successes in instruction and learning are not identified 	<ul style="list-style-type: none"> Ways to highlight successes in instruction and learning are not clear 	<ul style="list-style-type: none"> Ways to highlight successes in instruction and learning are identified 	<ul style="list-style-type: none"> Ways to highlight successes in instruction and learning identified and described
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Score for Question 15: _____ (2-8 points possible)

Overall Score					
Total Points _____	÷ 18	= _____	1 - 1.7 <i>Unsatisfactory</i>	1.8 - 2.7 <i>Emerging</i>	2.8 – 3.5 <i>Proficient</i>
					3.6 - 4 <i>Exemplary</i>